

Workforce Morris,

a part of the Employment Outreach Program, is dedicated to helping everyone in the community to obtain the required resources in current times. As we evaluate the ongoing economic and financial challenges being faced by so many people throughout the area, our mission is to create and deliver a variety of employment-related programs and resources that are:

- Focused
- Meaningful
- Timely
- Educational
- Informative
- Balanced

We encourage you to review each of the pages on our newsletter and website – as each one describes an important aspect or service of our program.

Workforce NJ covers:

- A listing of current job openings
- Helpful articles about landing the job you want
- Centralized listing of programs and resources (local, regional and national) that will help you with most any aspect of your career or job search

This is Workforce NJ: a resource created for you.

For more information and a link to our complete job listings visit: <http://EmploymentOutreach.org>



This Issue

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Growing Your Career, Community and You: The Power of Volunteering

As we near the end of the first quarter, it is not unusual to reflect upon the first few months of this very new year. Rekindle your New Year's resolution, or perhaps reassess your current situation and focus on new goals before the year passes you by. Regardless, your goals will, in some shape or form, focus on self-improvement.

Several years ago, I made a resolution to develop myself personally and professionally. This was a difficult challenge with a young family and two jobs. My Vice President at work encouraged me to get involved with as many networking organizations as I could find. This was right up my alley; in my previous business, the majority of growth had come from networking within local community organizations. I went after this challenge focused and determined to get the most out of it.

I found several organizations, and over the next few months, I narrowed the list down to a few groups. I became more focused and involved with them. Finally, it came down to just one: the Parsippany Area Chamber of Commerce. Almost five years later, the Chamber has served me well. I have developed both professionally and personally, had countless opportunities I would not have had otherwise, and developed some truly great friendships.

My point of this article is not to just speak of my success in being involved in a community-based organization but to demonstrate how fruitful volunteering can be. With volunteering, it is true that you get out what you put in. I remember that when I was in the recruiting industry, one of the first things I learned when interviewing a candidate was Characteristics for Success or CFS.

Characteristics for Success can also be referred to as Made Saved and Achieved or MSA. In short, the goal of a recruiter is to identify the qualities and personality traits of the candidate in order to guide them towards the right opening.

Every company is different, possessing its own unique values and culture. We have all heard the term "winning culture" or "positive work environment." The recruiting process is where the search starts for the right people to make this happen. It is often forgotten that the employee is an organization's most important asset. Without the employee, business could not happen. Think of the stories from your friends, neighbors or family members when their companies are short staffed and the many issues that arise. You can have all the technology and tools in the world, but without the right people,



There's an Entrepreneur in all of us. Are you ready to show it?

Contributing to Economic Growth - One Business at a Time

As one of eleven centers in New Jersey, the Centenary College SBDC serves small businesses; whether start-up or established. Depending on the industry, small businesses can include companies with a few hundred employees and millions in revenues. No business is too small and very few are too large. Consider the Centenary College SBDC as your go-to resource for advancing your business to the next level. Use one or more of these resources:

- Private consulting session with an experienced business counselor.
- Standard workshop presented by an SBDC instructor with many years of field expertise.
- Customized workshops conducted on your premises to assist your workforce help move your company to the next level.
- Well-established repertoire of on-line and in-house business books, periodicals and databases to address your informational needs.

Is that all there is? Well, no! Check us out at www.centenarycollege.edu/sbdc.

207 Main Street, REAR Entrance,
Hackettstown, NJ
908-852-1400 ext. 2136

When being interviewed, we have all been asked questions to identify our Characteristics for Success. Can you tell me about a difficult situation? What was the situation? How did you react? What was the end result? Regardless of your situation, the interviewer is looking for a demonstration of initiative, organizational skills, management/leadership skills, and so on.

What makes volunteering so amazing is that you will more than likely have the opportunity to demonstrate the above characteristics if you so desire. For many volunteering organizations, the main goal is to help the community in some way. Therefore, as long as you demonstrate the necessary initiative and professionalism, you will have far more opportunity to challenge and develop yourself.

In a volunteering situation, many things are done on a very small budget relative to the expenses associated. The organization relies more heavily upon the skills, talent and passion of its people. To enable volunteers to be successful, they must be empowered. This empowerment enables the volunteers to grow themselves both professionally and personally. They have the opportunity to improve themselves through challenges and having the success of those efforts positively affect the community.

The newsletter you are reading right now, Workforce Morris, is a byproduct of the Employment Outreach Program. This program is designed to develop the economy and community through workforce development. By developing our workforce, the aim is to help attract, retain and develop businesses within the Parsippany Area. This newsletter serves the dual purpose of educating our current workforce and developing our future one.



Our future is represented by our high school and college students, who are responsible for the production of this newsletter along with numerous other duties. These students update the employmentoutreach.org website, which includes posting current job openings and the producing the Chamber's weekly internet based radio show, Spotlight of Parsippany: Radio Edition. The students are developing their own examples of Made Saved and Achieved and growing their skills and confidence to be successful in tomorrow's employment arena.

The opportunities for current professionals to receive the training and growth they seek are all here within the Chamber and other community-based organizations. The entire Employment Outreach Program began with my phone call to our President, Robert Peluso. "Rob, I have an idea on how we can help people. That sounds great, Craig. Tell me what is on your mind." The opportunity to get involved and better yourself and your community is there. How much you get out of your involvement is up to you.

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Look for our
next edition in
April!



Nursing a Strong Career in Healthcare

Despite economic uncertainty, healthcare-related jobs remain strong. In particular, nursing is a large healthcare occupation. According to the Bureau of Labor Statistics, jobs for Licensed Practical Nurses are expected to grow faster than the national average for other occupations.

The Morris County School of Technology, located in Denville, offers adults seeking a career in the healthcare field an opportunity for a profession as a Licensed Practical Nurse (LPN). The goal of the LPN program is to prepare well qualified men and women to become safe, competent, entry level practical nurses. Graduates are employed in a variety of settings from hospitals and nursing homes to clinics and physicians' offices, where they can expect to provide bedside care, measure and record vitals, and maintain patient comfort.

The curriculum is designed so that principles and concepts build from simple to complex and focus on wellness and adaptation to disease. Nursing process and critical thinking/problem solving are integrated throughout the curriculum. Theory and clinical practice are scheduled concurrently with each being an equal 50 percent of the program length.

A sampling of the courses studied during the 12 month program are: CPR, Techniques of Learning & Study Skills which assist in preparing the student for the intensity of the program, Nutrition, Geriatrics, Anatomy and Physiology, Pharmacology, Medical-Surgical Nursing, and Behavioral Health Nursing. Area hospitals, nursing homes and clinics are affiliated clinical sites.

This LPN program is approved by the NJ State Department of Education and the NJ Board of Nursing. Students, who complete the program, meeting all graduation and exit criteria are eligible to take the National Council of State Boards of Nursing licensing exam to practice as a Licensed Practical Nurse in New Jersey. There are some colleges which may provide credit and advanced standing to practical nurses who qualify and who are interested in pursuing either associate or bachelor's degrees in nursing.

Students in the LPN program are held to high standards of achievement, ethics and professional conduct. Salaries range from \$35,000-\$58,000, according to salary.com.

For more information about the LPN program, call Morris County School of Technology, Adult Education at (973) 627-4600 ext.223.

Morris County Vocational School District

About Morris County Vocational School District
400 East Main Street (Rt. 53)
Denville, NJ 07834
973-627-4600
www.mcvts.org

The Morris County Vocational School District, located in Denville, was established in 1969. Since then, the school offers Adult Education programs, as well as programs for Morris County high school students, including Academic and Career Academies, and Share Time Programs.



HOT JOB OPENINGS

For more open positions check out employmentoutreach.org!



Are you an employer looking for the right person for your open position?

If you are then contact us at employment@parsippanychamber.org or 973-402-6400. We look forward to helping you and the right candidate connect!

Job Opening 1:

Job Developer

About:

Full-Time Job Opening. Energetic, self-starter to develop community-based job placements for people with disabilities primarily in Essex, Morris and adjacent counties. Also provide career guidance, job seeking skills training and job sampling opportunities. Provide job coaching and follow-along services as assigned.

Requirements:

- BA in related field and experience working with people with disabilities preferred.
- Valid NJ Drivers License

Email:

lmontalbano@ehorizons.org

Job Opening 2:

Part-Time Employment Specialist/Driver

About:

Part-time position. Looking for an enthusiastic individual to assist in training persons with disabilities placed into community employment settings. This person will be training consumers in performing job tasks, adapting to their work environment and provide ongoing support to facilitate job retention. The individual will transport program participants as needed to/from community job sites using agency van. Work hours will be predominately performed during late afternoons, evenings and weekends.

Requirements:

- BA in the Human Service field preferred and experience working with individuals with disabilities.
- Valid NJ Driver's License

Email:

lmontalbano@ehorizons.org

Job Opening 3:

Customer Service Representative

About:

This position will be responsible for supporting the company's K-1 Hotline, answering investors' questions, making corrections to the database and forwarding corrected K-1s to investors and other interested parties. Must be able to handle sensitive and confidential customer data.

Requirements:

Excellent communication skills, Analytical, Proficiency with Excel, Word & Outlook Experience in a telecommunications environment (call center) highly preferred

Accounting experience or background is NOT required

This assignment will last until approximately April 15th

Email:

resumes@primetimepersonnel.com

CALENDAR OF EVENTS

Parsippany Area Chamber of Commerce Events:

<u>Date</u>	<u>Event</u>	<u>Location</u>
Wednesday, March 10, 2010	Legislative Luncheon	Ruth's Chris Steakhouse, 1 Hilton Court at the Hilton Parsippany, NJ 07054
Tuesday, March 23, 2010	Speed Networking	Hampton Inn, 3737 Rt. 46 East, Parsippany, NJ 07054

For more information visit our website: <http://www.parsippanychamber.org>



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